

AUSTRALIAN FORESTRY STANDARD LIMITED

# Policy 09

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## Audit of Standard Development Process by Other Stakeholders

V1.4-02/2015



AFSL is subject to audits by ABSDO to maintain its SDO status but to promote transparency of the standards development process within its Standard Reference Committees, AFSL considers that other stakeholders need access to its standards development processes to provide the assurance of transparency and consensus.

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## Comments/Abstract

## Revision Control

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1.1	Alan Snow Konsulting	7 Jul 2010
1.2	Alan Snow Konsulting	22-Jul-10
1.3	Alan Snow Konsulting – incorporate comments from AFSL Board	2/8/2010
1.4	Alan Snow Konsulting	25/2/2015

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# AUDIT OF STANDARD DEVELOPMENT PROCESS BY OTHER STAKEHOLDERS

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## 1 INTRODUCTION

Australian Forestry Standard Limited (AFSL), a not-for-profit, public company, is an accredited Standards Development Organisation accredited by ABSDO with a three year accreditation commencing in 2007 which is subject to annual surveillance and a re-accreditation prior to the expiry of each three year accreditation cycle. The scope of AFSL's accreditation from ABSDO is provided in [Annex A](#).

AFSL is subject to audits by ABSDO to maintain its SDO status but to promote transparency of the standards development process within its Standard Reference Committees, AFSL considers that other stakeholders need access to its standards development processes to provide the assurance of transparency and consensus.

## 2 POLICY

Australian Forestry Standards Limited (AFSL) is firmly committed to maintaining its SDO accreditation status under Standards Australia to develop and maintain standards within its scope of accreditation which is demonstrated by audits by ABSDO of its standards development processes.

AFSL is committed to demonstrating the transparency and consensus of its standards development processes to other relevant stakeholders who have a genuine interest in the Australian Standards® within its scope of accreditation.

AFSL shall make records relating to a standards development project available to industry, government and the community where requested.

When considering requests for AFSL records, AFSL will take into account the principles of openness and transparency but recognise the needs of privacy and SRB confidentiality as outlined in the AFSL Code of Conduct

AFSL may remove parts of records or make records unavailable to protect the privacy of individuals or organisations.;

Based on these commitments and the importance of Australian Standards®, AFSL as an accredited SDO will:

1. Consider any formal application from a relevant stakeholder who has a genuine interest in the Australian Standards® within AFSL's scope of accreditation to conduct an audit of its standards development processes provided requests are in relation to compliance against ABSDO criteria

NOTE: A relevant stakeholder is one that uses or is influenced by the development and maintenance of Australian Standards AS4707 and AS4708.

2. correspond with the relevant stakeholder to ensure that the terms of reference for the audit are well understood by both parties;
3. advise the relevant stakeholder of the terms and conditions of such an audit;
4. make available files which pertain to the standards development, maintenance, and review processes for AS 4708 or AS 4707;

5. make available appropriate AFSL staff to the appointed auditors of the relevant stakeholder for the duration of the audit;
6. provide hard copies of relevant documentation to the appointed auditor of the relevant stakeholder to assist with the audits;
7. respond to all communications with the relevant stakeholder in a prompt and timely manner
8. provide this policy to relevant stakeholders upon request.